



**JAWATANKUASA PEGUAM NEGERI MELAKA  
MALACCA BAR COMMITTEE**

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**Date: 2 September 2021**

**TO ALL MEMBERS OF THE MALACCA BAR**

**CIRCULAR NO. 91 OF 2021**

**UPDATE ON PEJABAT TANAH DAN GALIAN MELAKA (PTG MELAKA)  
APPOINTMENT METHOD**

We refer to the above matter.

Kindly be informed that PTG MELAKA has introduced a new calendar appointment system to enable Law Firms to select the appointment slot for every dealing to be done at PTG Melaka.

The available appointment method are as follows:-

Law Firm	By calendar appointment system vide <a href="https://calendly.com/janjitemupendaftaran">https://calendly.com/janjitemupendaftaran</a>
Public	a) By filing up the manual form made available at Wisma Negeri lobby; or b) By filing up the Google form made available at PTG Melaka website

The duration of each appointment slot is 1 hour and no alteration of appointment time slot is allowed. Firm's representatives are reminded to be punctual and strictly comply with the SOP.

Kindly further note that the appointment slots given to Law Firms prior to this Circular shall remain effective.

Thank you.

Yours faithfully,

**Chen Yi Vian**  
Chairperson,  
Conveyancing Practice Sub-Committee,  
Malacca Bar Committee.