



**JAWATANKUASA PEGUAM NEGERI MELAKA  
MALACCA BAR COMMITTEE**

No. 10, Jalan PPPS, Pusat Perniagaan Putra Sentosa, 75150 Bukit Baru, Hang Tuah Jaya,  
Melaka

Tel: 06 - 230 9507 / 06 - 230 9509

Fax: 06 - 230 9340

e-mail : [mccabar@gmail.com](mailto:mccabar@gmail.com)

alt. email: [mccabar1@gmail.com](mailto:mccabar1@gmail.com) (for CPD Live only)

website: <http://malaccabar.org>

**Date: 1 July 2021**

**TO ALL MEMBERS OF THE MALACCA BAR**

**CIRCULAR NO. 70 OF 2021**

**OPERATIONS OF LAND OFFICE MELAKA (PTG & PTD)  
AND  
OPERATIONS OF COUNTERS AT LEMBAGA HASIL DALAM NEGERI MALAYSIA  
DURING PHASE ONE OF NATIONAL RECOVERY PLAN**

We refer to the above and kindly be informed of the following:-

**PEJABAT TANAH DAN GALIAN MELAKA (PTG MELAKA)**

Kindly be informed that effective from 1 July 2021, PTG Melaka's operation hours will be from 8.30 am to 1.00 pm.

PTG Melaka has further notified us that:-

1. Prior appointment will be required for all dealings and non-dealings which cannot be done through E-Bayar online portal. Members are encouraged to conduct private land search via E-Bayar online portal.
2. No walk-in matters shall be entertained.
3. Appointment shall be made by email to [pendaftaran.ptg@melaka.gov.my](mailto:pendaftaran.ptg@melaka.gov.my) by using the PTG Melaka's Appointment Form Request which we have provided in our Circular No. 45 of 2021. We were informed that there will be no limitation to the numbers of presentation, however, PTG Melaka shall arrange the appointment slot based on the operation hours of PTG Melaka.
4. In consideration that there are many outstanding appointments that need to be settled by PTG Melaka, Members are reminded to be present at PTG Melaka based on the appointment slot given. In the event Members are not able to be present on the appointment slot given, kindly inform PTG in advance i.e. at least 1 working day notice for PTG Melaka to make alternative arrangements.
5. For dealings that involves penalty on registration fees, Members may request for waiver of the penalty through the following method:
  - A) by submitting a letter of request for waiver to PTG Melaka (for Law Firms with appointment slot); or
  - B) by fax to 06-232 5802; or
  - C) by email to [pendaftaran.ptg@melaka.gov.my](mailto:pendaftaran.ptg@melaka.gov.my)

PTG Melaka has also advised Members to bring along the letter of request for waiver which is to be enclosed together with the presentation documents on the appointment slot given to enable the PTG Melaka to provide immediate assistance on the waiver.

**PEJABAT DAERAH DAN TANAH MELAKA TENGAH (PTD MELAKA TENGAH)**

Please find enclosed herewith the notification issued by PTD Melaka Tengah for your attention. (Please Click [Here](#))

Kindly be informed that:-

- 1) PTD Melaka Tengah will be operating from 8.00 am to 1.00 pm, effective from 5 July 2021.
- 2) Prior appointment will be required for all dealings and non-dealings which cannot be done through E-Bayar online portal. Members are encouraged to conduct private land search and make Quit Rent payment via E-Bayar online portal.
- 3) Kindly refer to the schedule and appointment method given in the notification.
- 4) No cash payment is allowed.

**LEMBAGA HASIL DALAM NEGERI (LHDN STAMP DUTY COUNTER)**

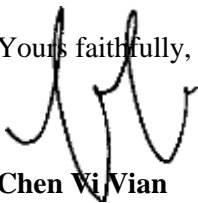
We enclose herewith a media statement issued by Lembaga Hasil Dalam Negeri Malaysia dated 30 June 2021 for your perusal. (Please Click [Here](#))

Kindly be informed that the stamp duty counter will be operating from 8.00 am to 12.00 pm. Prior appointment will be required.

The Malacca Bar Committee will keep Members posted of any further developments. Members are reminded to observe strict compliance of directives issued from time to time by the relevant authorities.

Thank you.

Yours faithfully,



**Chen Yi Vian**  
Chairperson,  
Conveyancing Practice Sub-Committee,  
Malacca Bar Committee.