



**JAWATANKUASA PEGUAM NEGERI MELAKA  
MALACCA BAR COMMITTEE**

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(for CPD Live only)

**Date: 2 June 2021**

**TO ALL MEMBERS OF THE MALACCA BAR**

**CIRCULAR NO. 56 OF 2021**

**OPERATIONS OF LAND OFFICE MELAKA**  
**AND**  
**OPERATIONS OF COUNTERS AT LEMBAGA HASIL DALAM NEGERI MALAYSIA**  
**CAWANGAN NEGERI MELAKA**

**EFFECTIVE FROM 1 JUNE TO 14 JUNE 2021**  
**(TOTAL LOCKDOWN PHASE 1)**

We refer to the above matter.

Kindly be informed of the following:-

**A. PTG MELAKA**

1. PTG Melaka will be closed from 1 June until 14 June 2021.
2. All slotted appointments between 1 June to 14 June 2021 will be rescheduled.
3. For dealings that are due for presentation and registration between 1 June to 14 June 2021 which attracts penalty on registration fees, members may request for waiver of the penalty.

Such waiver application can be made by submitting a letter of request for waiver to PTG Melaka when PTG Melaka is reopened:

- By email to [pendaftaran.ptg@melaka.gov](mailto:pendaftaran.ptg@melaka.gov);
- By fax to 06 232 5802.

**B. DISTRICT LAND OFFICES IN MELAKA**

1. All District Land Offices in Melaka will be closed from 1 June until 14 June 2021.
2. All appointments for attestation will be suspended and rescheduled.

### **C. STAMP OFFICE**

We enclose herewith a media statement issued by Lembaga Hasil Dalam Negeri Malaysia dated 31 May 2021 for your attention. (Please Click [Here](#))

Kindly take note that the stamp duty counter will be operating from 8.00 am to 1.00 pm during normal working hours and all matters are strictly by appointment only. Appointments can be made by email or by phone call, details of which are provided in the enclosed media statement.

Appointments are allowed to be made for:-

1. Dealings/application by individuals who do not have access to and/or who cannot be registered as a Stamp Assessment And Payment System (STAMPS) user;
2. Dealings/application by STAMPS Agents that cannot be done through STAMPS.

### **D. RPGT COUNTER**

We are informed by RPGT Department of LHDN Branch Office (Melaka) that submission of RPGT Forms can be made by Dropbox in accordance with the latest operating hours of Stamp Office Melaka.

For submission of RPGT Forms in other LHDN branches outside Melaka, we were informed that such submission can be made by courier.

The Malacca Bar Committee will keep Members posted of any further developments.

Thank you.

Yours faithfully,



**Chen Vi Vian**  
Chairperson,  
Conveyancing Practice Sub-Committee,  
Malacca Bar Committee.