

LEGAL PROFESSION ACT 1976
(Section 40G)

LEGAL PROFESSION (LICENSING OF INTERNATIONAL PARTNERSHIPS AND QUALIFIED
FOREIGN LAW FIRMS AND REGISTRATION OF
FOREIGN LAWYERS) RULES 2014
[Rule 4]

FORM B

APPLICATION FOR A QUALIFIED FOREIGN LAW FIRM LICENCE

If you require assistance in filling up or submitting this application form, please refer to the guidance notes available in this application kit.

SECTION A - Application for a Qualified Foreign Law Firm Licence

(1) Details of Foreign Law Firm:

(a) Name of foreign law firm:

(b) Organisational structure: Sole Proprietorship/Partnership/Other (please specify):
.....

(c) Correspondence address of parent firm:
.....
.....
.....

(d) Telephone no.:

(e) Fax no.:.....

(f) Email:

(g) Website:

(h) Areas of legal practice:
.....
.....

(i) No. of offices: Home jurisdiction:

Overseas:

(j) No. of partners: Home jurisdiction:

Overseas:

(k) No. of lawyers: Home jurisdiction:

Overseas:

(l) List in a separate attachment the details of all lawyers in the foreign law firm (home jurisdiction and overseas office(s)):

No.	Name of Lawyer	Designation	Bar/Law Association & registration number	Office Address
1.				
2.				
3.				
4.				

(2) Details of indemnity insurance policy

Does the foreign firm have a valid and subsisting global professional indemnity insurance policy?

Yes (provide details below) No

Sum insured

.....

(Copy of insurance policy to be provided)

(3) Details of Disciplinary Proceedings against Foreign Law Firm

(a) Has any of the firm's lawyers been subject to disciplinary proceedings in any jurisdiction in the last 5 years?

Yes (provide details below)

No

.....
.....
.....

(Copy of disciplinary order to be provided as a separate attachment)

(b) Is the firm party to any criminal or civil proceedings that may lead to disciplinary proceedings being taken against the firm in any jurisdiction?

Yes (provide details below)

No

.....
.....
.....

(Copy of relevant document(s) to be provided as a separate attachment)

(c) Is the firm prohibited from conducting business in any jurisdiction or is the firm subject to any conditions/restrictions in the practice of law as a result of any criminal or civil proceedings against the firm in any jurisdiction?

Yes (provide details below)

No

.....
.....
.....

(Copy of court order(s) to be provided as a separate attachment)

(4) Information on proposed qualified foreign law firm

(a) Name of proposed qualified foreign law firm:

.....

(b) Intended date of establishment:

(c) Proposed address:

.....

.....

.....

(d) Telephone no.:

(e) Fax no.:

(f) Email:

(g) Proposed areas of practice in the permitted practice areas:

.....

.....

.....

(h) Name of equity partners who will be resident in Malaysia for not less than 182 days in a calendar year:

I.

II.

III.

(i) Name of foreign lawyer(s) in the proposed Qualified Foreign Law Firm with at least seven years of expertise and experience in the permitted practice areas:

I.

II.

III.

IV.

V.

- (j) List the details of all foreign lawyers in the proposed qualified foreign law firm (including those mentioned in items 4(h) and 4(i) above):

Note: Please ensure that an application to register a foreign lawyer to practise in the qualified foreign law firm is enclosed for each lawyer mentioned in the table below

No.	Name of Foreign Lawyer	Designation	Bar/Law Association & registration number
1.			
2.			
3.			
4.			

- (k) List the details of all Malaysian lawyers in the proposed qualified foreign law firm:

Note: Please ensure that a curriculum vitae is enclosed for each lawyer mentioned in the table below

No.	Name of Malaysian Lawyer	Designation	Bar Council Number
1.			
2.			
3.			
4.			

- (l) State number of separate applications to register each of the foreign lawyers in the proposed Qualified Foreign Law Firm also enclosed with this application:

.....

- (m) State number of separate curriculum vitae for each of the Malaysian lawyers in the proposed Qualified Foreign Law Firm also enclosed with this application:

.....

(5) Applicant on behalf of foreign law firm

(a) Mr. /Ms./Other (please specify):

(b) Full name (as stated in the passport) (please underline the surname/last name):

.....

(c) Date of birth:

(d) Passport no.:

(e) Nationality:

(f) Foreign Bar/Law Association registration number:

(g) Designation: Sole Proprietor/Managing Partner/Partner/Other (please specify):

.....

(h) Correspondence address:

.....

.....

.....

(i) Telephone no.:

(j) Fax no.:

(k) Email:

SECTION B - Statutory Declaration

APPLICATION FOR A QUALIFIED FOREIGN LAW FIRM LICENCE

1. I (name)
..... (passport no.) for and on behalf of the foreign
law firm of
hereby apply for a qualified foreign law firm licence under the provisions of the Legal
Profession Act 1976 [Act 166] and the rules made thereunder.

2. I declare that all information provided by me in this application is accurate and
complete to the best of my knowledge and belief, after conducting all due and necessary
enquiries, and if this application is approved, I undertake to abide by all the relevant
rules prescribed under the Legal Profession Act 1976 [Act 166] and to comply with all
the conditions (if any) stated in the qualified foreign law firm licence.

.....
NAME IN PASSPORT:
DATE:

Affirmed by the said)
At)
..... day of 2014)

.....
BEFORE ME,
COMMISSIONER FOR OATHS/
NOTARY PUBLIC

DOCUMENT CHECKLIST

No.	Document	Description	Check
1.	Application Form	Section A Section B: Statutory Declaration	
2.	Passport	Copy of passport of applicant on behalf of the qualified foreign law firm	
3.	Foreign lawyer(s) details	Additional attachments (if any) providing details of all lawyers in the foreign firm referred to in item 1(l) of application form (No. of pages:)	
4.	Global Professional Indemnity Insurance Policy	Copy of global professional indemnity insurance referred to in item 2(a) of application form (see also guidance note 11-13)	
5.	Disciplinary matters	Additional attachment in respect of item 3 of application form (No. of documents:)	
6.	Details of foreign lawyers in the qualified foreign law firm	Additional attachments (if any) providing details of all foreign lawyers in the qualified foreign law firm referred to in item 4(j) of application form (No. of pages:)	
7.	Application for registration of each foreign lawyer	Separate applications for registration of each foreign lawyer to practise in the qualified foreign law firm should be enclosed with the main application form (No. of applications:)	
8.	Details of Malaysian lawyers in the qualified foreign law firm	Additional attachments (if any) providing details of all Malaysian lawyers in the qualified foreign law firm referred to in item 4(k) of application form (No. of pages:)	
9.	Curriculum vitae of Malaysian lawyers	Separate curriculum vitae of each Malaysian lawyer to practise in the qualified foreign law firm should be enclosed with the main application form (see guidance note 10)	
10.	Expertise and experience in the Permitted Practice Areas	See guidance note 6	

11.	Business Plan	Business plan describing the objectives and implementation of the proposed qualified foreign law firm (see guidance note 14)	
12.	Application Fees	Copy of receipt for payment of application fees (see guidance note 15)	