

# DECLARATION ON NON-APPLICABILITY OF DATA AND COMPLIANCE REPORT (“DCR”) 2024

If your firm meets ANY of the following criteria:

- No new and existing transactions or clients for 2022 and 2023;
- Newly incorporated firms in 2024;
- Did not provide Gazetted Activities in 2022 and 2023; and
- Dormant firm;

Then, you are required to declare your status under the non-applicability of DCR 2024.

Click [here](#) to watch a video on submitting the “Declaration on Non-Applicability of DCR 2024”.

## STEP-BY-STEP GUIDE ON DECLARATION ON NON-APPLICABILITY OF DCR 2024

**AML CFT**  
Compliance Programme  
Comply To Protect

**BANK NEGARA MALAYSIA**  
CENTRAL BANK OF MALAYSIA

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### Data and Compliance Report (DCR)

DCR is a mandatory submission to Bank Negara Malaysia (BNM) by Designated Non-Financial Businesses and Professions (DNFBPs) reporting institutions (RI). DCR is a form of supervisory engagement by BNM and includes questions on how RIs have met the Anti-Money Laundering, Countering Financing of Terrorism, Countering Proliferation Financing (AML/CFT/CPF) requirements and exposure to money laundering, terrorism financing and proliferation financing (ML/TF/PF) risks that RIs might have.

DCR is issued pursuant to section 8(3)(a) of the AMLA read together with section 143(2) of the Financial Services Act 2013 (FSA) and section 155(2) of the Islamic Financial Services Act 2013 (IFSA). Failure to submit DCR may result in enforcement action on RIs.

[SIGN IN AS REPORTING INSTITUTION](#)

[REDEEM INVITATION CODE](#)

Submission period:  
**15 OCT 2024 - 15 JAN 2025**

Applicability Status

# 1

Click [here](#). You will reach the Designated Non-Financial Businesses and Professions (“DNFBP”)’s portal, as shown above.

## Declaration on Non-Applicability of DCR 2024

Firms from the five sectors above which meet **ANY** of the following criteria, are only required to declare their status:

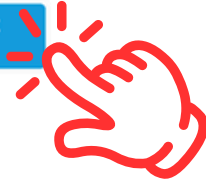
1. No new and existing transaction or client (i.e. inactive firms for the entirety of 2022 and 2023 or newly incorporated firms in 2024)
2. Registered estate agency companies who do not provide any estate agency practice as defined under the Valuers, Appraisers and Estate Agents Act 1981 in 2022 and 2023
3. Legal and accounting firm who do not provide Gazetted Activities in 2022 and 2023
4. Dormant firms/companies, firms/companies in the process of striking off, winding up and liquidating (still legally exist)

Submission period:

**15 OCT 2024 -  
15 JAN 2025**

(No extension of timeline will be provided)

DECLARE  
NOW



## Exemption - No DCR Submission and No Declaration Required

Other DNFBP sectors that are not listed in the 'Applicability Status' section above. e.g. moneylender, pawnbroker and others



# 2

Scroll down until you see "Declaration on Non-Applicability of DCR 2024". Click "DECLARE NOW".



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## Declaration on Non-Applicability of Data and Compliance Report Form

PRINT THIS PAGE

Firms from the five sectors above which meet ANY of the following criteria, are only required to declare their status:

- i. No new and existing transaction or client (i.e. inactive firms for the entirety of 2022 and 2023 or newly incorporated firms in 2024)  
*Tiada transaksi/ pelanggan baharu dan sedia ada untuk keseluruhan tahun 2022 dan 2023 (ialtu firma tidak aktif, firma yang baharu diperbadankan/ didaftarkan pada 2022 atau 2023, dll)*
- ii. Registered estate agency companies who do not provide any estate agency practice as defined under the Valuers, Appraisers and Estate Agents Act 1981 in 2022 and 2023  
*Syarikat agensi harta tanah berdaftar yang tidak menyediakan sebarang amalan agensi harta tanah seperti yang ditakrifkan di bawah Akta Penilai, Pentaksir dan Ejen Harta Tanah 1981 pada tahun 2022 dan 2023*
- iii. Legal and accounting firm who do not provide Gazetted Activities in 2022 and 2023  
*Firma guaman dan perakaunan yang tidak menyediakan Aktiviti Diwartakan pada tahun 2022 dan 2023*
- iv. Dormant firms/companies, firms/companies in the process of striking off, winding up and liquidating (still legally exist)  
*Firma/syarikat yang tidak aktif, firma/syarikat dalam proses pemotongan nama, penggulungan dan pembubaran (masih wujud secara sah)*

**Note:** Declaration for DCR 2024 is on a firm basis.

### 1. Sector / Sektor

Select

### 2. Type of Business / Jenis Perniagaan



# 3

Next, you will reach the page on "Declaration on Non-Applicability of Data and Compliance Report Form". Fill in the form accordingly.

1. Sector / Sektor

Lawyers & Notaries Public / Peguam & Notari Awam

2. Type of Business / Jenis Perniagaan

Sole Proprietorship / Pemilik Tunggal

3. Name of Firm / Nama Firma

Messrs EFG & Co

4. Firm Identification / Identifikasi Firma

0000100002000

5. Email of Firm / E-mel Firma

efg@gmail.com

6. Address of Firm / Alamat Firma

No. 2 Leboh Pasar Besar

3

Fill in the form accordingly.

10. Telephone Number / Nombor Telefon

03-20502150

11. Type of Declaration / Jenis Akaun

Legal and accounting firms who do not provide Gazetted Activities in 2022 and 2023 / Firma guaman dan perakaunan yang tidak menyedi

Select

Dormant firms/companies, firms/companies in the process of striking off, winding up and liquidating (still legally exist) / Firma/syarikat yang tidak aktif, firma/syarikat da

No new and existing transaction or client (i.e. inactive firms for the entirety of 2022 and 2023, newly incorporated firms in 2024, etc) / Tiada transaksi/pelanggan baharu c

12.

Legal and accounting firms who do not provide Gazetted Activities in 2022 and 2023 / Firma guaman dan perakaunan yang tidak menyediakan Aktiviti Diwartakan pad

Registered estate agency companies who do not provide any estate agency practice as defined under the Valuers, Appraisers and Estate Agents Act 1981 in 2022 and 20

13 (i) My firm does not provide any services under GA I - buying and selling of immovable property (e.g. conveyancing) / Firma saya tidak menyediakan sebarang perkhidmatan di bawah GA I - jual beli harta tak alih (cth. pemindahan)

13 (ii) My firm does not provide any services under GA II - managing of client's money, securities or other property (e.g. hold or keep client monies/funds/assets in separate account (client/escrow account) and use the monies according to the client's instructions in conjunction with any of the specified GAs, administer and manage client assets in a separate account) / Firma saya tidak menyediakan sebarang perkhidmatan di bawah GA II - menguruskan wang, sekuriti atau harta lain pelanggan. (cth. memegang atau menyimpan wang/dana/aset pelanggan dalam akaun berasingan (akaun pelanggan/escrow) dan menggunakan wang mengikut arahan pelanggan bersempena dengan mana-mana GA yang ditentukan, mentadbir dan mengurus aset pelanggan dalam akaun berasingan)

13 (iii) My firm does not provide any services under GA III - managing of accounts including savings and securities accounts (e.g. managing of client's accounts including bank accounts or securities accounts, power of attorney over accounts, make investments on behalf of clients in securities and/or other assets) / Firma saya tidak menyediakan sebarang perkhidmatan di bawah GA III - pengurusan akaun termasuk akaun simpanan dan sekuriti (cth. pengurusan akaun pelanggan termasuk akaun bank atau akaun sekuriti, surat kuasa ke atas akaun, membuat pelaburan bagi pihak pelanggan dalam sekuriti dan/atau aset lain)

13 (iv) My firm does not provide any services under GA IV - organising of contributions for the creation, operation or management of companies (e.g. advisory services related to capital contribution or funding/financing arrangement of companies, i.e. initial public offerings or

4

Choose the type of declaration.



## 12. Main services or activities of the firm / *Perkhidmatan atau aktiviti utama firma*

Criminal

- 13 (i) My firm does not provide any services under GA I - buying and selling of immovable property (e.g. conveyancing) / Firma saya tidak menyediakan sebarang perkhidmatan di bawah GA I - jual beli harta tak alih (cth. pemindahan)
- 13 (ii) My firm does not provide any services under GA II - managing of client's money, securities or other property (e.g. hold or keep client monies/funds/assets in separate account (client/escrow account) and use the monies according to the client's instructions in conjunction with any of the specified GAs, administer and manage client assets in a separate account) / Firma saya tidak menyediakan sebarang perkhidmatan di bawah GA II - menguruskan wang, sekuriti atau harta lain pelanggan. (cth. memegang atau menyimpan wang/dana/aset pelanggan dalam akaun berasingan (akaun pelanggan/escrow) dan menggunakan wang mengikut arahan pelanggan bersempena dengan mana-mana GA yang ditentukan, mentadbir dan mengurus aset pelanggan dalam akaun berasingan)
- 13 (iii) My firm does not provide any services under GA III - managing of accounts including savings and securities accounts (e.g. managing of client's accounts including bank accounts or securities accounts, power of attorney over accounts, make investments on behalf of clients in securities and/or other assets) / Firma saya tidak menyediakan sebarang perkhidmatan di bawah GA III - pengurusan akaun termasuk akaun simpanan dan sekuriti (cth. pengurusan akaun pelanggan termasuk akaun bank atau akaun sekuriti, surat kuasa ke atas akaun, membuat pelaburan bagi pihak pelanggan dalam sekuriti dan/atau aset lain)
- 13 (iv) My firm does not provide any services under GA IV - organising of contributions for the creation, operation or management of companies (e.g. advisory services related to capital contribution or funding/financing arrangement of companies, i.e. initial public offerings or issuance of bonds, preparation of agreement related to funding/financing arrangement, advisory services related to tax/tax planning, investments in securities and/or other assets) / Firma saya tidak menyediakan sebarang perkhidmatan di bawah GA IV - penganjuran sumbangan untuk penciptaan, operasi atau pengurusan syarikat (cth. khidmat nasihat yang berkaitan dengan sumbangan modal atau pengaturan pembiayaan/pembiayaan syarikat, iaitu tawaran awam permulaan atau penerbitan bon, penyediaan perjanjian yang berkaitan dengan pengaturan pembiayaan/pembiayaan, khidmat nasihat yang berkaitan dengan perancangan cukai/cukai, pelaburan dalam sekuriti dan/atau aset lain)
- 13 (v) My firm does not provide any services under GA V - creating, operating or managing of legal entities or arrangements and buying and selling of business entities (e.g. company secretarial, nominee services, takeover/mergers & acquisition, insolvency/receiver-managers/bankruptcy, formation or setting up of companies/entities/trust arrangement, including the related advisory services) / Firma saya tidak menyediakan sebarang perkhidmatan di bawah GA V - mencipta, mengendalikan atau mengurus entiti undang-undang atau pengaturan dan pembelian dan penjualan entiti perniagaan (cth. kesetiausahaan syarikat, perkhidmatan penama, pengambilalihan/penggabungan & pengambilalihan, insolvency/pengurus penerima/kebankrapan, pembentukan atau penubuhan syarikat/entiti/pengaturan amanah, termasuk perkhidmatan nasihat yang berkaitan)



# 5

Tick all the boxes if you did not provide Gazetted Activities for 2022 and 2023.

## 10. Telephone Number / *Nombor Telefon*

03-20502150

## 11. Type of Declaration / *Jenis Akuan*

Legal and accounting firms who do not provide Gazetted Activities in 2022 and 2023 / Firma guaman dan perakaunan yang tidak menyedi

## 12. Main services or activities of the firm / *Perkhidmatan atau aktiviti utama firma*

Criminal

Submit



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CENTRAL BANK OF MALAYSIA

### Contact Us

General AML/CFT queries

[fied@bnm.gov.my](mailto:fied@bnm.gov.my)

DCR queries

[DCR Query Form](#)



# 6

Click submit once you are done filling in the form.

## Declaration on Non-Applicability of Data and Compliance Report Form

PRINT THIS PAGE

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**Note:** Declaration for DCR 2024 is on a firm basis.

Your declaration on Non-Applicability of Data and Compliance Report 2024 has been successfully submitted. Please ensure you receive acknowledgement email on the declaration.

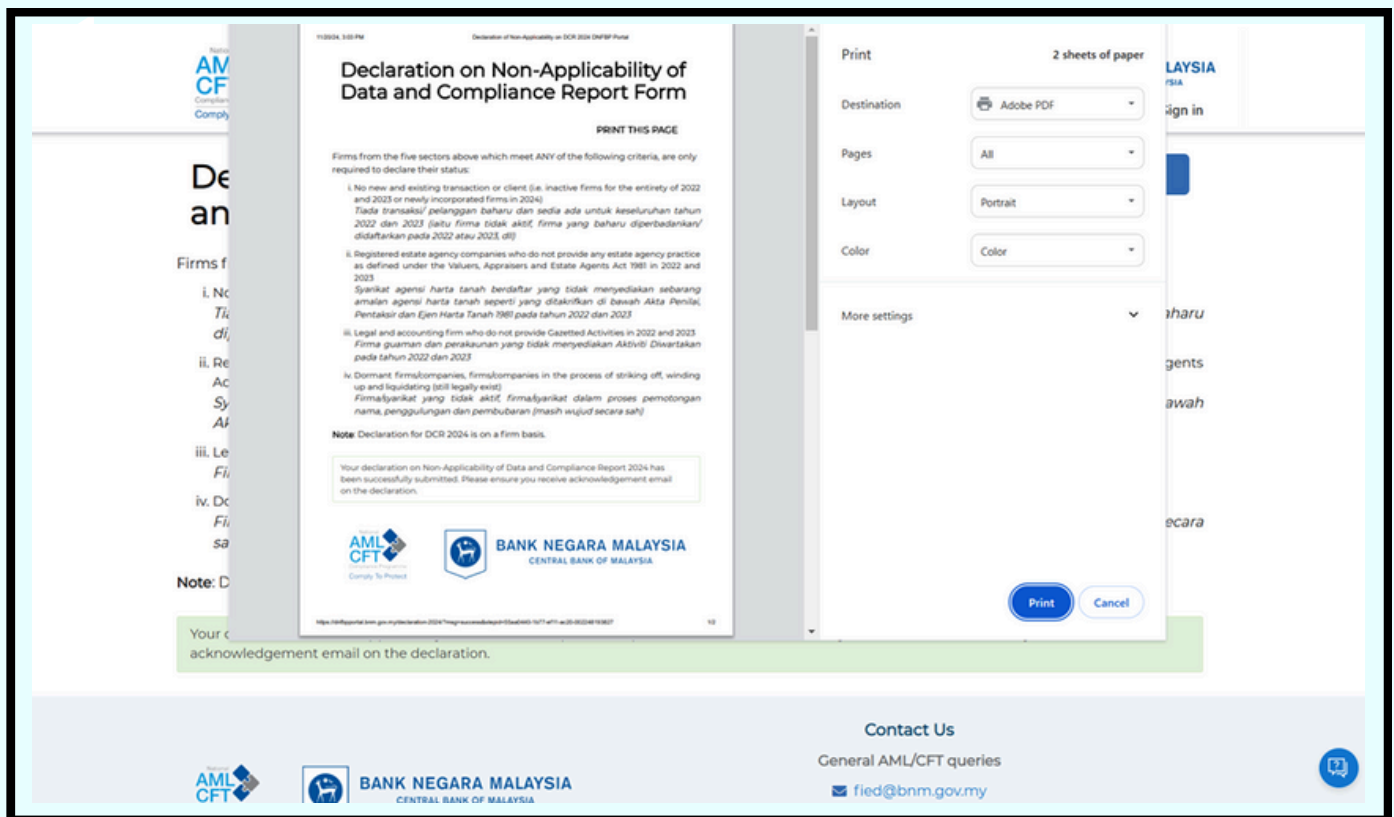
Contact Us

General AML/CFT queries

[fied@bnm.gov.my](mailto:fied@bnm.gov.my)

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You will see this confirmation of submission if your declaration has been successfully submitted.



The screenshot shows the same declaration form as in slide 7, but with a print dialog box open on the right side. The dialog box is titled 'Print' and shows '2 sheets of paper'. It has options for 'Destination' (Adobe PDF), 'Pages' (All), 'Layout' (Portrait), and 'Color' (Color). There are 'Print' and 'Cancel' buttons at the bottom of the dialog. The form content is partially visible behind the dialog.

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You can print the form or save it as a PDF document, for your records.