



**Majlis Peguam
Bar Council Malaysia**

www.malaysianbar.org.my

Wisma Badan Peguam Malaysia
2 Leboh Pasar Besar
50050 Kuala Lumpur, Malaysia
Tel : +603-2050 2050
Fax : +603-2050 2019
Email : council@malaysianbar.org.my

**Circular No 179/2020
Dated 10 June 2020**

To Members of the Malaysian Bar

Mandatory Usage of the Dropbox System at PTG Selangor

Please note that beginning **today, 10 June 2020**, all submissions of landed and strata transaction documents at the Selangor Land and Mines Office (Pejabat Tanah dan Galian Negeri Selangor, "PTG Selangor") are **solely** to be done via the dropbox system.

In this regard, please also be informed that the Bar Council Conveyancing Practice Committee had a second virtual meeting with the PEMUDAH Technical Working Group on Registering Property on 9 June 2020, which saw the participation of representatives from PTG Selangor, PTG Penang, PTG Johor, Selangor Bar Committee and Penang Bar Committee.

On the issue of mandatory payment via bank drafts, we have received confirmation that PTG Selangor is actively working on its online payment system.

Please click [here](#) to read about this directive, at the PTG Selangor website. We have also reproduced the circular issued by the Selangor Bar Committee on the mandatory usage of the dropbox system, at the end of this circular.

Members are advised to get in touch with their respective state bar committees if they face any issues in relation to new developments in their states and district land offices.

Thank you.

**Roger Tan
Chairperson
Conveyancing Practice Committee**

Dated: 9 June 2020

Dear Members & Pupils of the Selangor Bar,

The Selangor Bar Committee has just received a notification from the Pejabat Pengarah Tanah dan Galian Selangor regarding the above.

The said notification has been reproduced below.

Kindly click here to view the:

- 1) [Borang Penyerahan Suratcara](#)
- 2) [Deraf Akuan Penyerahan](#)
- 3) [Senarai Semak Dropbox](#)
- 4) [Surat Hebahan Dropbox](#)
- 5) [Borang Tukar Alamat \(26A\)](#)
- 6) [Senarai Fi Urusan Pendaftaran \(Landed\)](#)
- 7) [Strata: Borang Dan Panduan Perserahan Dropbox](#)
- 8) [Tatacara Dropbox](#)

Members are advised to please take note and be guided accordingly.

Thank you,

Murali Velautham
Chairman
Selangor Bar Committee

Assalamualaikum dan Salam Sejahtera,

Tuan/Puan,

Dikemukakan hebahan umum berhubung Tatacara Operasi Perserahan Urusan Pendaftaran Hakmilik (Landed & Strata) Pejabat Tanah & Galian Selangor bermula 10 Jun 2020 (Rabu) untuk perhatian dan tindakan tuan/puan.

Untuk makluman, saya sertakan sekali softcopy dokumen berkaitan untuk hebahan dan rujukan pihak Firma Guaman. Adalah dipohon agar hebahan ini dapat dibuat dengan kadar segera bagi mengelakkan kesulitan dan kepadatan pelanggan di jabatan bermula Isnin.

Borang-borang permohonan bagi urusan berkaitan juga boleh didapati di Laman Web Rasmi PTGS. Sebarang pemakluman berhubung pindaan dan penambahbaikan bagi tatacara ini akan dimaklumkan dari semasa ke semasa bergantung kepada situasi terkini. Sehubungan dengan itu, dilampirkan tatacara dan dokumen berkaitan sebagai rujukan YBhg. Dato[?]/Tuan/Puan.

Sebarang pertanyaan berhubung garis panduan ini boleh menghubungi Bahagian Pendaftaran Hakmilik (LG) (03-5544 7326/5520 5650) atau Bahagian Hakmilik Strata (03-5544 7511/7998).

Sekian, terima kasih.

(MOHAMAD HANAFE BIN BASRI)
bp Pengarah Tanah dan Galian Negeri Selangor