



**Majlis Peguam
Bar Council**

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**Circular No 007/2025
Dated 6 Jan 2025**

To Members of the Malaysian Bar

**2025 Professional Indemnity:
The Insurance Broker and Claims Manager for the Scheme**

As detailed in [Circular No 249/2024](#) dated 19 Aug 2024 entitled “2025 Professional Indemnity Insurance Renewal | Premium, Terms and Conditions” and [Circular No 303/2024](#) dated 25 Sept 2024 entitled “2025 Professional Indemnity Insurance Renewal | Contact Us”, Aon Insurance Brokers (Malaysia) Sdn Bhd (“Aon”) is the appointed Professional Indemnity Scheme insurance broker for 2025.

Members of the Bar can contact Aon directly about obtaining coverage and making notifications. Aon’s contact details are as follows:

Aon Insurance Broker (M) Sdn Bhd
Level 10, Tower 3
Avenue 7 The Horizon, Bangsar South
No 8 Jalan Kerinchi
59200 Kuala Lumpur
Tel: 03-2773 7059 (dedicated MyBar Department line) or
Email: malaysianbar.aon.com

The Insurer for 2025 is Pacific & Orient Insurance Co. Berhad (“P&O”) and the claims manager is Lockton MyBar Claims Sdn Bhd (“LawClaims”). Members with existing claims can reach out to LawClaims for any enquiries. LawClaims contact detail is as follows:

Lockton MyBar Claims Sdn Bhd
Suite 1.01 & 1.02, 1st Floor, Menara JKG
282 Jalan Raja Laut, 50350 Kuala Lumpur
Tel: 03-2775 0247
Email: mylawclaims@lockton.com

We would like to remind Members to immediately make a notification if you have received a writ, notice of demand, intimation of a claim, or any hint of a possible claim in the future. There are **no claims loading** imposed upon a notification made to the insurer. Click [here](#) (see page 3) to view a chart on how to make a notification of any known claim or notifiable circumstances.

Members are reminded to always be vigilant and practise good risk management to minimise the possibility of a negligence claim against you and your law firm.

If you require clarification or have any suggestions regarding professional indemnity and risk management, or have an issue with a claim or the service of the Professional Indemnity Scheme's insurance broker, please contact the Malaysian Bar Secretariat's Professional Indemnity and Risk Management Department by telephone at 03-2050 2001, or by email or pirm@malaysianbar.org.my.

Thank you.

Tunku Farik b Tunku Ismail and New Sin Yew
Co-Chairpersons
Professional Indemnity Committee

MAKING A NOTIFICATION UNDER THE PI SCHEME 2025



WHAT IS A CLAIM OR NOTIFIABLE CIRCUMSTANCES?

A claim is defined under Clause 35(d)(i) and (ii) of the 2025 Certificate of Insurance ("COI") as:

- ✓ a demand for or an assertion of a right to, compensation, damages or such other remedies for civil liability which arises from your legal practice; or
- ✓ an intimation of an intention to seek compensation, damages or such other remedies for civil liability which arises from your legal practice.

Notifiable circumstances are defined under Clause 35(q) of the 2025 COI as:

- ✓ any fact, circumstance or event which you reasonably anticipate could give rise to a claim against you any future time.

A claim or notifiable circumstances may include:

- ✓ an outright claim made through a writ, summon or letter of demand; or
- ✓ circumstances that lead to a claim, such as a threat to file a legal suit against you or discovering embezzlement in your law firm.



WHEN TO NOTIFY?

- ✓ When you become aware of or receive a claim or notifiable circumstances.
- ✓ No later than 60 days from the date of awareness of the claim or notifiable circumstances.
- ✓ The 2025 COI also states that you must provide full disclosure of a claim or notifiable circumstances.



HOW TO NOTIFY?

Notify the PII Scheme Broker, appointed by the Bar Council, Aon Insurance Brokers (M) Sdn Bhd ("Aon"). Provide the following details:

- ✓ A brief description of the claim;
- ✓ Events leading up to the claim;
- ✓ Status of the claim;
- ✓ Contact details of the sole proprietor or partner in charge in the firm; and
- ✓ Relevant documents eg:
 - writ or summons and statement of claim; or
 - letter of demand or allegations against you.

Aon's contact details:
Tel: 03-2773 7059
Email: malaysianbar@aon.com



KEEP CALM AND DON'T PANIC

- ✓ Don't take any steps to try to resolve any disputes yourself as you may risk admitting liability;
- ✓ Compile any other documents that may be of help to the panel solicitor; and
- ✓ Give full cooperation to the parties appointed by the Insurer, namely the Claims Manager, Lockton MyBar Claims Sdn Bhd ("LawClaims") and the panel solicitor.

LawClaims contact details:
Tel: 03-2775 0247
Email: mylawclaims@lockton.com

WHAT HAPPENS AFTER YOU NOTIFY?



- ✓ Aon will forward your notification to LawClaims;
- ✓ LawClaims will contact you to follow up on your notification; and
- ✓ The Insurer will appoint a panel solicitor to handle your matter.



For enquiries on professional indemnity and risk management, or if you have an issue with a claim or the services of the Professional Indemnity Scheme's insurance broker, contact:

Mysahra Shawkat, Assistant Director | Randy Dias, Officer | Wardah Hanim, Officer

Tel: 03-2050 2001 | Email: pirm@malaysianbar.org.my