



**Majlis Peguam
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**Circular No 003/2024/LW
Dated 30 Oct 2024**

To Yayasan Bantuan Guaman Kebangsaan (“YBGK”) lawyers

Audit of YBGK Lawyers’ Performance

Since its inception 12 years ago, the YBGK Scheme has played a critical role in providing legal representation to individuals ensnared in the criminal justice system. Earlier in the term, the Bar Council National Legal Aid and YBGK Committee decided to implement an audit process to ensure that YBGK lawyers meet the standards of effective representation. This circular serves as an official notice of this initiative.

Effective **November 2024**, all YBGK lawyers may be subject to an audit at any time. Please take note of the following:

- (1) The audit will be conducted by auditors appointed from among the State YBGK trainers.
- (2) Auditors will carry an official authorisation letter from the Committee when conducting audits.
- (3) Audit process:
 - In respect of remand hearings, audited YBGK lawyers are required to hand over the Remand Interview Sheets to the auditor at the conclusion of the remand hearing;
 - These Interview Sheets will be returned to the YBGK lawyers via their respective State Legal Aid Centres (“State LACs”); and
 - The auditor will not provide immediate feedback, but will instead submit a detailed report to the Audit Committee, comprising members of the Bar Council National Legal Aid and YBGK Committee.
- (4) Assessment:
 - The Audit Committee will review the reports to determine whether the audited YBGK lawyer meets the minimum standards necessary to continue YBGK work;
 - If a YBGK lawyer’s performance is found lacking, the lawyer will be invited to meet with the Audit Committee to discuss feedback and may be required to attend a refresher course; and
 - If the performance is found to be poor, the YBGK lawyer may be temporarily removed from the YBGK Duty List until the necessary remedial steps are taken.
- (5) Audited YBGK lawyers will be notified in writing of the audit findings, along with any required remedial actions, if applicable.

Should you have any enquiries or require further clarification, please do not hesitate to contact the Bar Council National Legal Aid and YBGK Committee by email at ruhil@malaysianbar.org.my.

We appreciate your cooperation in ensuring the continued success of the YBGK Scheme.

Thank you.

Ravi Chandran Subash Chandran and Roshalizawati Muhammad
Co-Chairpersons
National Legal Aid and YBGK Committee